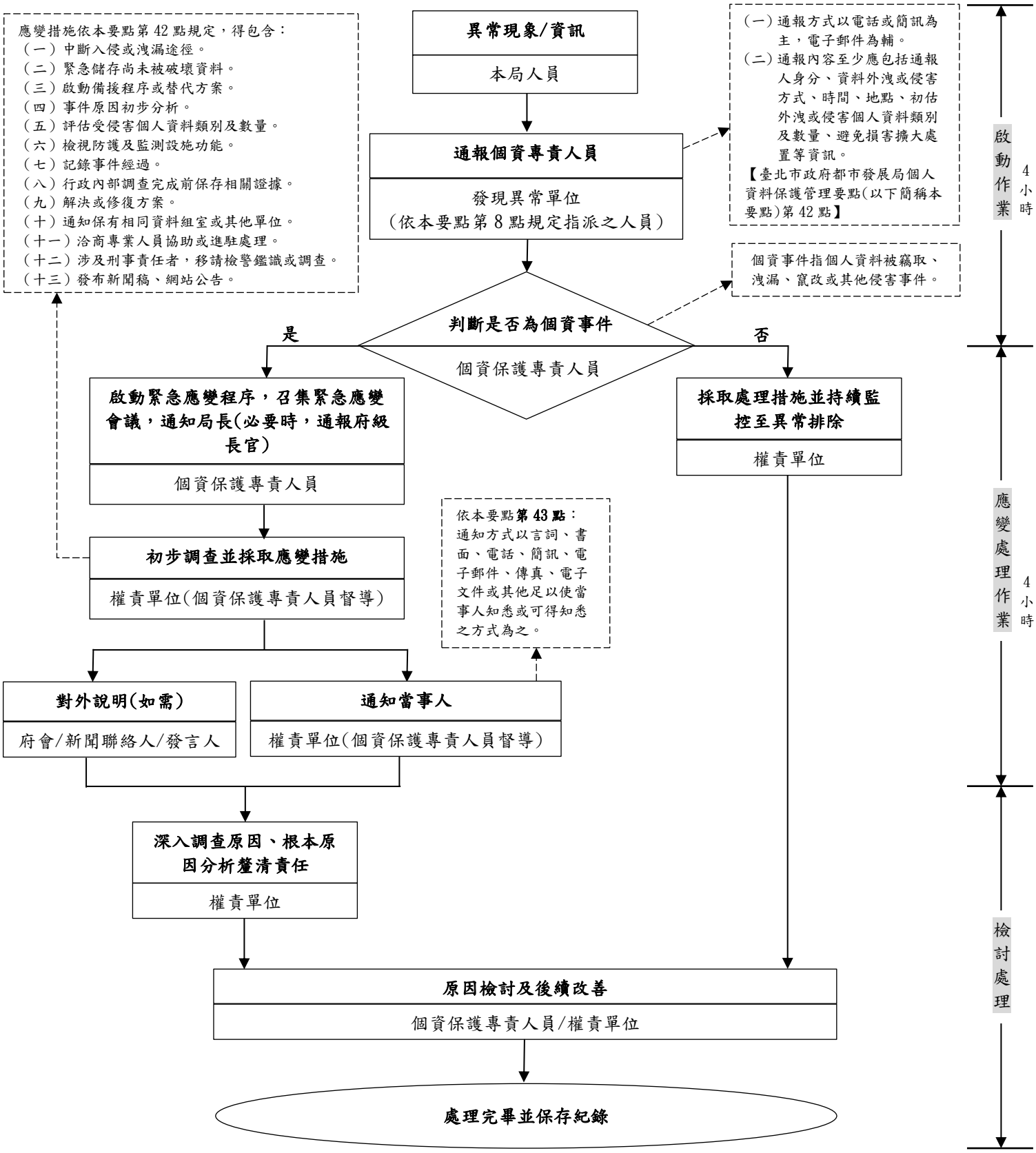臺北市政府都市發展局個資事故應變標準作業流程圖